



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
RISK CONTROL COMMITTEE MEETING  
AGENDA**

**Time: Thursday, October 29, 2020, 10:00 A.M.**

**Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20**

**Log-In Information – Copy and Paste into your internet browser:**

<https://zoom.us/j/91218723637?pwd=VkZ3MwcyEhwOGxQVWt2QlFvVkhUT09>

**Meeting ID: 912 1872 3637**

**Password: 933332**

**Dial by your location**

**Meeting ID: 912 1872 3637**

**Password: 933332**

**Find your local number: <https://zoom.us/j/91218723637>**

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**MEMBERS**

Barbara Ott, Chair

Anthony Nahale, Co-Chair

Camille Boden

Laurie Bruneau

Sergio Cazorla

Darren Cousineau

Jammee Digon

Cynthia DiPaola

Elizabeth Franco

Kina Mattoon

Don Maus

Amy McElwain

Tim Palmer

Dorothy Pimentel

Steve Rodriguez

Michael Schiller

John Shook

Brenda Silva

Daniel Urrutia

Brea Olinda Unified School District

Norwalk-La Mirada Unified School District

Santa Ana Unified School District

Fullerton School District

Baldwin Park Unified School District

State Center Community College District

Chaffey Joint Union High School District

Paramount Unified School District

Centinela Valley Union High School District

Walnut Valley Unified School District

Rancho Santiago Community College District

Pomona Unified School District

Newhall School District

Yosemite Community College District

Whittier Union High School District

Santa Clara County Schools' Insurance Group

Downey Unified School District

Ontario-Montclair School District

Lawndale Elementary School District

**ASCIP STAFF**

Jeff Grubbs

Marco Guardi

Chief Operations/Financial Officer

Managing Director, Risk Services

Reshan Cooray  
Martha Espinoza  
Felicia Williams

Senior Director, Property & Casualty  
Senior Director of Risk Services  
Governance Clerk

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Risk Control Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Risk Control Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – May 21, 2020**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Risk Control Committee regarding any item within the subject matter jurisdiction of the Risk Control Committee, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the Chairperson and subject to the approval of the Risk Control Committee.

**VI. MANAGING DIRECTOR OF RISK SERVICES REPORT**

Marco Guardi

**VII. ACTION ITEMS**

- A. Approve New Master Service Agreement:
  - 1. Service Master Recovery Management

Reshan Cooray

**VIII. INFORMATION AND DISCUSSION ITEMS**

- A. Insurance Archeology Services - Arcina

Marco Guardi

**IX. COMMITTEE MEMBER COMMENTS**

**X. FUTURE MEETINGS**

January 14, 2021  
March 25, 2021  
May 20, 2021

**XI. ADJOURNMENT**

The next regular meeting of the Risk Control Committee will be held on Thursday, January 14, 2021, at ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703.

### **Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

### **Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703