



Participating in The Great Shakeout is a positive way to be prepared to survive and recover from a big earthquake. The following are tips to prepare for this drill:

- Confirm the evacuation map is posted in each classroom and work area with that specific room and evacuation route highlighted.
- Review the evacuation routes with students prior to the drill while encouraging students to take this drill very seriously.
- Consider planning quiet learning activities students can work on while gathered in assembly areas.
- Practice “Duck, Cover, Hold On” and remind students to hold position for one (1) minute.
  - Face, head, neck, and eyes are to be covered.
  - If outside, avoid trees and powerlines, drop down on knees and cover head and neck.
- Caution students **not to** talk, run, push, or turn back during the evacuation.
- Check and confirm the location of the nearest fire extinguisher. Remember the acronym PASS:
  - **P**ull the pin
  - **A**im at the base of the fire
  - **S**queeze the handle
  - **S**weep at the base of the fire
- Advise students and parents that only those listed on the emergency card will be allowed to pick up children after an emergency.
- Remind parents to update the emergency contact card and that older siblings must be listed in order to be allowed to pick up.
- Note that staff might have to work beyond normal schedules in the event of an emergency (public employees are deemed disaster service workers). Create a plan to be prepared at home and work.
- Explain the reunification process to all parents.
- Reassure parents that the school has a plan in place in the event of an emergency.
- Encourage parents to participate in the school’s Great Shakeout.