



ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA

Time: Thursday, April 29, 2021, 10:00 A.M.

Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20

Log-In Information – Copy and Paste into your internet browser:

<https://zoom.us/j/94619476306?pwd=UTNpa1U2SmZTZGZMOUIxRUNmODJRUT09>

Meeting ID: 946 1947 6306
Passcode: 055074

Dial by your location

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Find your local number: <https://zoom.us/j/94619476306?pwd=UTNpa1U2SmZTZGZMOUIxRUNmODJRUT09>

MEMBERS

Phil Hillman, President
Susan Hume, Treasurer

Ontario-Montclair School District
Bonita Unified School District

Lydia Cano
Michael Johnston
Barbara Ott
Tien Phan
Andrea Reynolds
Cheryl Sullivan
Irene Sumida
Yumi Takahashi
Fred Williams

Baldwin Park Unified School District
Clovis Unified School District
Brea Olinda Unified School District
Santa Clara County Schools' Insurance Group
Lowell Joint School District
Valley Insurance Program JPA
Fenton Charter Public Schools
Long Beach Unified School District
North Orange County Community College District

ALTERNATES

Cameron Abbott
Marc Chaldou
Tim Corcoran
Ron Hacker
Clark Hampton
Kevin Jamero
Karen Kimmel
Lisa Shoemaker
Dean West
Connie Wu

Sierra Joint Community College District
Covina-Valley Unified School District
Grossmont-Cuyamaca Community College District
Centinela Valley Union High School District
Capistrano Unified School District
Whittier Union High School District
Las Virgenes Unified School District
Claremont Unified School District
Orange County Department of Education
Monrovia Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Stephan Birgel
Jeff Grubbs
Dan Sanger
Marco Guardi

Chief Claims Officer, Property & Liability
Chief Operations/Financial Officer
Executive Director of Health Benefits
Managing Director, Risk Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

- A. Amendments
- B. Approval

IV. MINUTES – February 25, 2021

- A. Corrections
- B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

- A. President's Report President Hillman
- B. Committee Chair Reports
 - 1. Claims & Coverage Committee Chair Hillman
 - 2. Nominating Committee Chair Hillman
 - 3. Risk Control Committee Chair Ott
- C. CIPA Board of Directors Susan Hume
- D. Chief Executive Officer Report
- E. Board Member & Alternate Comments

VII. INFORMATION AND DISCUSSION ITEMS

- A. 2021 Executive Committee Elections Felicia Williams
- B. ASCIP 2021 Strategic Planning Meeting Fritz J. Heirich
- C. Member Premium Renewal for 2021-22 Jeff Grubbs
- D. ASCIP Facility Remodel Update Jeff Grubbs

VIII. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements for 2-4 Contracting and Authority Policy
- B. Approve Temporary Extension of Expiring Safety Credits
- C. Ratify the OCIP Renewal with Liberty Mutual

D. Ratify the Appointment of CIPA Board of Director

IX. ACTION REQUESTED

- A. Governance: Fritz J. Heirich
 - 1. Appointment to Fill Executive Committee Vacancies
 - 2. Appointment of Executive Committee Alternates
 - 3. Appointment of Marketing/Underwriting Committee
- B. Approve Renewal/New Master Service Agreements: Marco Guardi/Stephan Birgel
 - 1. Docebo Learning Management System
 - 2. Syntrio
 - 3. Global Compliance Network
 - 4. Unicorn Project Consultants
 - 5. DH Adjusting
 - 6. The Other Salvage Company (TOSCO)
- C. Approve Changes to Employee Handbook Dan Sanger/Fritz J. Heirich

X. CLOSED SESSION – LITIGATION AND/OR REAL PROPERTY

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING BACK INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, AND 54957, 54957(B), AND 54957.6 – PERSONNEL, LITIGATION AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
 - 1. B.C., a minor vs. Wiseburn Unified School District (Discussion/Action)
 - 2. Duarte, et al., vs. Fullerton School District (Discussion/Action)

XI. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XII. FUTURE MEETINGS

- May 19, 2021: Finance Committee
Health Benefits Committee
- May 20, 2021: Risk Control Committee
- May 27, 2021: Claims & Coverage Committee
Executive Committee

XIII. ADJOURNMENT

The next regular meeting of the Executive Committee will be held on Thursday, May 27, 2021.

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703