



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS
EXECUTIVE COMMITTEE MEETING
AGENDA**

Time: Thursday, February 25, 2021, 10:00 A.M.

Webinar Meeting Location: Pursuant to State of California Executive Order N-29-20

Log-In Information – Copy and Paste into your internet browser:

<https://zoom.us/j/98549087371?pwd=ZmVOSzBmRnYrTU5tb1dhOC9GUkI2QT09>

Meeting ID: 985 4908 7371

Passcode: 452211

Dial by your location

Meeting ID: 985 4908 7371

Passcode: 452211

Find your local number: <https://zoom.us/j/98549087371?pwd=ZmVOSzBmRnYrTU5tb1dhOC9GUkI2QT09>

MEMBERS

Mays Kakish, President	Riverside Unified School District
Phil Hillman, Vice President	Ontario-Montclair School District
Susan Hume, Treasurer	Bonita Unified School District
Lydia Cano	Baldwin Park Unified School District
Michael Johnston	Clovis Unified School District
Barbara Ott	Brea Olinda Unified School District
Tien Phan	Santa Clara County Schools' Insurance Group
Andrea Reynolds	Lowell Joint School District
Cheryl Sullivan	Valley Insurance Program JPA
Irene Sumida	Fenton Charter Public Schools
Yumi Takahashi	Long Beach Unified School District
Fred Williams	North Orange County Community College District

ALTERNATES

Cameron Abbott	Sierra Joint Community College District
Marc Chaldu	Covina-Valley Unified School District
Tim Corcoran	Grossmont-Cuyamaca Community College District
Ron Hacker	Centinel Valley Union High School District
Clark Hampton	Capistrano Unified School District
Kevin Jamero	Whittier Union High School District
Karen Kimmel	Las Virgenes Unified School District
Adam O'Connor	Rancho Santiago Community College District
Lisa Shoemaker	Claremont Unified School District
Dean West	Orange County Department of Education
Connie Wu	Monrovia Unified School District

EX OFFICIO

Fritz J. Heirich

Chief Executive Officer

ASCIP STAFF

Stephan Birgel

Chief Claims Officer, Property & Liability

Jeff Grubbs

Chief Operations/Financial Officer

Marco Guardi

Managing Director of Risk Services

I. CALL TO ORDER

II. ROLL CALL – Felicia Williams, Clerk of Executive Committee

III. APPROVAL OF THE AGENDA

Action may be taken by the Executive Committee on any item listed on this Agenda.

A. Amendments

B. Approval

IV. MINUTES – January 28, 2021

A. Corrections

B. Approval

V. PUBLIC COMMENTS

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments, unless different time limits are set by the President and subject to the approval of the Executive Committee.

VI. REPORTS

A. Vice President's Report

Vice President Hillman

B. Treasurers' Report

Treasurer Hume

C. Committee Chair Reports

1. Finance Committee

Treasurer Hume

2. Personnel Committee

Vice President Hillman

3. Claims & Coverage Committee

Chair Hillman

D. Chief Executive Officer Report

E. Board Member & Alternate Comments

VII. CLOSED SESSION

"THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54957(B) – RELATING TO PERSONNEL

A. Public Employee Performance Evaluation – CEO Position, 2020 Evaluation

VP Hillman

VIII. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

IX. PERSONNEL (ACTION/REPORT/DISCUSSION)

A. Approve Amendment to CEO Agreement & Compensation

Vice President Hillman

X. CONSENT REQUESTED

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements for 2-4 Contracting and Authority Policy
- B. Appointment of Advisory Committee Members
- C. Approval of Executive Committee Calendar for 2021-22
- D. Investment Performance Report – Quarter Ended December 30, 2020

XI. ACTION REQUESTED

- A. Governance: Fritz J. Heirich
 - 1. Appointment of Executive Committee Officers
 - 2. Appointment of Nominating Committee
- B. Approval of New Master Service Agreements:
 - 1. AAA Traq Marco Guardi
 - 2. Young & Associates Stephan Birgel
- C. Approval of OCIP Renewal with Liberty Mutual John Chino/Fritz J. Heirich
- D. Approval of 2021-22 Program Rates and Rate Ranges: Jeff Grubbs
 - 1. Property & Liability Program
 - 2. Workers' Compensation Program
 - 3. Health Benefits Program
- E. Approval of Audit Firm Jeff Grubbs
- F. Approval of Investment Policy Jeff Grubbs
- G. Approval of Facility Remodel Jeff Grubbs

XII. CLOSED SESSION – LITIGATION AND/OR REAL PROPERTY

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING BACK INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.95, AND 54957, 54957(B), AND 54957.6 – PERSONNEL, LITIGATION AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
 - 1. Jane Doe vs. Anaheim Elementary School District (Discussion/Action)
 - 2. Jane Doe & Agustina Karina Flores vs. Mountain View School District (Discussion/Action)
 - 3. Jane DR Doe vs. Mountain View District (Discussion/Action)
 - 4. Jane DS Doe vs. Mountain View District (Discussion/Action)
 - 5. Jane GJ Doe vs. Mountain View District (Discussion/Action)
 - 6. Jane RY Doe vs. Mountain View District (Discussion/Action)
 - 7. John Doe & Victoria Macias vs. Mountain View School District (Discussion/Action)
 - 8. R.S. vs. Riverside Unified School District (Information Only)

XIII. RETURN TO OPEN SESSION

(Announcement of Action Taken in Closed Session as Necessary)

XIV. FUTURE MEETINGS

- March 5, 2021: Annual Membership Meeting
- March 25, 2021: Claims & Coverage Committee
Risk Control Committee
- April 29, 2021: Claims & Coverage Committee
Executive Committee

XV. ADJOURNMENT

The next regular meeting of the Executive Committee will be held on Thursday, April 29, 2021.

Americans with Disabilities Act

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of ASCIP, shall be made to: Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

Public Record Inspection Location

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703