



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS**  
**EXECUTIVE COMMITTEE MEETING**  
**AGENDA**

**Time: Thursday, April 27, 2023, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

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**MEMBERS**

Phil Hillman, President  
Dean West, Treasurer

Ontario-Montclair School District  
Orange County Department of Education

Cameron Abbott Marc  
Chaldu  
Ruben Frutos  
Clark Hampton  
Michael Johnston Tien  
Phan  
David Riddick  
Yumi Takahashi  
Fred Williams

Sierra Joint Community College District  
Baldwin Park Unified School District  
Paramount Unified School District  
Capistrano Unified School District  
Clovis Unified School District  
Santa Clara County Schools' Insurance Group  
Fenton Charter Public Schools  
Long Beach Unified School District  
North Orange County Community College District

**ALTERNATES** Christina

Aragon Stephen  
Dickinson Sonia Eckley  
Carl Erickson  
Kevin Jamero  
Jason Johnson  
Anthony Nahale  
Matthew Torres

Downey Unified School District  
The Accelerated Schools  
Bonita Unified School District  
Lowell Joint School District  
Whittier Union High School District  
Hermosa Beach City School District  
Norwalk-La Mirada Unified School District  
Walnut Valley Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Jeff Grubbs  
Stephan Birgel  
Nidra Kumaradas  
Martha Espinoza

Chief Operations/Financial Officer  
Chief Claims Officer, Property & Liability  
Executive Director, Workers' Compensation  
Senior Director, Risk Services

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – February 23, 2023**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. President’s Report President Hillman
- B. Committee Chair Reports
  - 1. Claims & Coverage Committee President/Chair Hillman
- C. Chief Executive Officer Report
- D. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements (Action)
- B. Renewal of AAATraq Master Service Agreement (Action)
- C. 2023 Executive Committee Elections (Information Only)

**VIII. INFORMATION AND DISCUSSION ITEMS**

- A. ASCIP Facility Update Martha Espinoza/Jeff Grubbs
- B. Property & Liability Reinsurance Report John Chino

**IX. ACTION REQUESTED**

- A. Governance: Fritz J. Heirich
  - 1. Appointment of Advisory Committee Members
  - 2. Approve Request for Executive Committee Member Leave of Absence
  - 3. Remote Viewing for Brown Act Committees
- B. Ratify the Property Reinsurance Purchase Fritz J. Heirich
- C. Approve 2023-24 Liability Reinsurance Purchases Fritz J. Heirich
- D. Approve Member Request to Waive Notice Requirement Fritz J. Heirich
- E. Approve CEQA Exemption & Adopt Board Resolution Martha Espinoza

**X. CLOSED SESSION – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan/Nidra
  - 1. Beckwith v. Newhall Elementary School District (Discussion/Action)
  - 2. Butler v. Palos Verdes Peninsula Unified School District (Information Only)
  - 3. Campbell v. Long Beach Unified School District (Discussion/Action)
  - 4. Davis v. Santa Ana Unified School District (Discussion/Action)
  - 5. Deleon v. Vallejo City Unified School District (Discussion/Action)

6. Irshay v. Las Virgenes Unified School District (Information Only)
7. L.C., a minor v. Walnut Valley Unified School District (Discussion/Action)
8. Peterson v. Fullerton Joint Union High School District (Discussion/Action)

**XI. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XII. FUTURE MEETINGS**

June 1, 2023

June 29, 2023

**XIII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, June 1, 2023.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. A request for disability-related modification or accommodation to participate in a public meeting of ASCIP shall be made to Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703