



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**Time: Thursday, June 29, 2023, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

**Remote Attendees Videoconference Locations:**

**Santa Clara County Schools' Insurance Group, 645 Wool Creek Drive, Suite 62, San Jose, CA 95112**

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**MEMBERS**

Phil Hillman, President  
Dean West Treasurer

Ontario-Montclair School District  
Orange County Department of Education

Cameron Abbott  
Marc Chaldu  
Ruben Frutos  
Clark Hampton  
Michael Johnston  
Tien Phan  
David Riddick  
Yumi Takahashi  
Fred Williams

Sierra Joint Community College District  
Baldwin Park Unified School District  
Paramount Unified School District  
Capistrano Unified School District  
Clovis Unified School District  
Santa Clara County Schools' Insurance Group  
Fenton Charter Public Schools  
Long Beach Unified School District  
North Orange County Community College District

**ALTERNATES**

Christina Aragon  
Stephen Dickinson  
Sonia Eckley  
Carl Erickson  
Kevin Jamero  
Jason Johnson  
Anthony Nahale  
Matthew Torres

Downey Unified School District  
The Accelerated Schools  
Bonita Unified School District  
Lowell Joint School District  
Whittier Union High School District  
Hermosa Beach City School District  
Norwalk-La Mirada Unified School District  
Walnut Valley Unified School District

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**ASCIP STAFF**

Jeff Grubbs  
Stephan Birgel  
Reshan Cooray  
Nidra Kumaradas  
Dan Sanger

Chief Operations/Financial Officer  
Chief Claims Officer, Property & Liability  
Executive Director, Property & Liability  
Executive Director, Workers' Compensation  
Executive Director, Health Benefits

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – June 1, 2023**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless different time limits are set by the President and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. President’s Report President Hillman
- B. Treasurer’s Report Jeff Grubbs
- C. Committee Chair Reports
  - 1. Personnel Committee President Hillman
  - 2. Claims & Coverage Committee President/Chair Hillman
- D. Chief Executive Officer Report
- E. Board Member & Alternate Comments

**VII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Approve 2023-24 Professional Conferences
- B. Renewal of the Retention Agreement with General Counsel

**VIII. ACTION REQUESTED**

- A. Governance: Fritz J. Heirich
  - 1. Certification of Election for ASCIP Executive Committee Members
  - 2. Approve Appointment of Executive Committee Alternates for 2023-24
- B. Renewal of Master Service Agreement – Sedgwick Claims Management Nidra Kumaradas
- C. Approve 2023-24 Insurance & Reinsurance Purchases John Chino/Fritz J. Heirich
- D. Approve Facultative Casualty Insurance Fritz J. Heirich
- E. Approve Endorsements to Property & Liability MOC Fritz J. Heirich
- F. Approve Operating and Capital Budget for 2023-24 Jeff Grubbs

**IX. CLOSED SESSION – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Summary of Coverage Declination (Information Only) Stephan Birgel
- C. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
  - 1. Baltazar v. Montebello Unified School District (Discussion/Action)
  - 2. Cunha v. Chaffey Joint Union High School District (Discussion/Action)

3. Gillam v. Berkeley Unified School District (Information Only)
4. Jane IJ Doe v. Riverside Unified School District (Information Only)
5. J.R. v. Clovis Unified School District (Discussion/Action)
6. Larkins v. Capistrano Unified School District (Information Only)
7. Walia v. Azusa Unified School District (Information Only)

**X. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XI. PERSONNEL(ACTION/REPORT/DISCUSSION)**

Fritz J. Heirich

- A. Approve New Position
- B. Approve Authorized Staff Positions & 2023-24 Salary Ranges
- C. Approve 2023-24 ASCIP Employee Benefits
- D. Approve 2023-24 Employee Compensation Budget
- E. Approve and Ratify the Public Salary Schedule

**XII. FUTURE MEETINGS**

August 31, 2023  
October 5, 2023  
November 10, 2023  
December 7, 2023

**XIII. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, August 31, 2023.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. A request for disability-related modification or accommodation to participate in a public meeting of ASCIP shall be made to Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703