



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS**  
**EXECUTIVE COMMITTEE MEETING**  
**AGENDA**

**Time: Friday, November 10, 2023, 8:30 A.M.**

**Location: Park Hyatt Aviara Resort, Laviana Meeting Room, 7100 Aviara Resort Drive, Carlsbad, CA 92011**

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**MEMBERS**

Phil Hillman, President	Ontario-Montclair School District
Yumi Takahashi, Vice President	Long Beach Unified School District
Dean West Treasurer	Orange County Department of Education
Cameron Abbott	Sierra Joint Community College District
Marc Chaldu	Baldwin Park Unified School District
Stephen Dickinson	The Accelerated Schools
Sonia Eckley	Bonita Unified School District
Clark Hampton	Capistrano Unified School District
Kevin Jamero	Whittier Union High School District
Michael Johnston	Clovis Unified School District
Tien Phan	Santa Clara County Schools' Insurance Group
David Riddick	Fenton Charter Public Schools
Fred Williams	North Orange County Community College District

**ALTERNATES**

Carl Erickson	Lowell Joint School District
Raquel Gasporra	Whittier City School District
Jason Johnson	Hermosa Beach City School District
Amy McElwain	Pomona Unified School District
Robert McEntire	Downey Unified School District
Anthony Nahale	Norwalk-La Mirada Unified School District
Sara Nazir	Santa Ana Unified School District
Irma Ramos	North Orange County Community College District
Wendy Sinnette	La Canada Unified School District
Matthew Torres	Walnut Valley Unified School District
Larry Wilkie	Fontana Unified School District

**EX OFFICIO**

Fritz J. Heirich	Chief Executive Officer
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**ASCIP STAFF**

Jeff Grubbs	Chief Financial Officer
Stephan Birgel	Chief Claims Officer, Property & Liability
Reshan Cooray	Executive Director, Property & Liability

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Executive Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Executive Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – October 5, 2023**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Executive Committee regarding any item within the subject matter jurisdiction of the Board, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless the President sets different time limits and subject to the approval of the Executive Committee.

**VI. REPORTS**

- A. President’s Report President Hillman
- B. Board Member & Alternate Comments

**VII. INFORMATION AND DISCUSSION ITEMS**

- A. Financial Report – September 2023 Jeff Grubbs
- B. Annual Report of Risk Management Deposit Funds Jeff Grubbs

**VIII. CONSENT REQUESTED**

Any member of the Executive Committee may request that an item on Consent be pulled and placed in Action Items for discussion and/or action.

- A. Ratify Vendor Schedule of Agreements
- B. Appointment of Advisory Committee Members
- C. Accept Deferral of Rebates in Risk Management Deposit Funds

**IX. ACTION REQUESTED**

- A. Approve Support for School Business Management Mid-Year Meeting Reshan Cooray

**X. CLOSED SESSION – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY**

“THE EXECUTIVE COMMITTEE WILL NOW BE MOVING INTO CLOSED SESSION. MATTERS TO BE DISCUSSED ARE THOSE PERMITTED BY GOVERNMENT CODE SECTIONS 54956.8, 54956.9, 54956.9(d)(1) and (2), 54956.95, 54957, AND 54957.6 – PERSONNEL, LITIGATION, AND/OR REAL PROPERTY”

- A. Open Large Reserve Claims (Information Only) Stephan Birgel
- B. Claims for Review /Action/Information (Government Code §54956.95) Stephan Birgel
  - 1. Martinez v. Fullerton School District (Information Only)
  - 2. Villanueva v. Montebello Unified School District (Discussion/Action)

**XI. RETURN TO OPEN SESSION**

(Announcement of Action Taken in Closed Session as Necessary)

**XII. PERSONNEL (ACTION/REPORT/DISCUSSION)**

- A. Process-Schedule for Annual CEO Evaluation CY 2023 (Discussion) President Hillman

**XIII. FUTURE MEETINGS**

December 7, 2023  
January 25, 2024  
February 29, 2024  
March 28, 2024  
May 23, 2024  
June 27, 2024

**XIV. ADJOURNMENT**

The next regular meeting of the Executive Committee will be held on Thursday, December 7, 2023, at ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. A request for disability-related modification or accommodation to participate in a public meeting of ASCIP shall be made to Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703