



**ALLIANCE OF SCHOOLS FOR COOPERATIVE INSURANCE PROGRAMS**  
**RISK CONTROL COMMITTEE MEETING**  
**AGENDA**

**Time: Thursday, October 10, 2024, 10:00 A.M.**

**Location: ASCIP Office, 16550 Bloomfield Avenue, Cerritos, CA 90703**

**Videoconference Locations:**

**Fontana Unified School District (Larry Wilkie’s Office), 9680 Citrus Avenue, Fontana, CA**

**Santa Clara County Schools Ins. Group (Erin Tarkhanian’s Office), 645 Wool Creek Drive, Ste 62, San Jose**

**Riverside Unified School District (Eric Jacklin’s Office), 3380 14<sup>th</sup> Street., Riverside, CA**

---

**MEMBERS**

Anthony Nahale, Chair

Norwalk-La Mirada Unified School District

Donna Ain

Torrance Unified School District

Darren Cousineau

State Center Community College District

Shareen Crosby

Clovis Unified School District

Mary Doublet

Colton Joint Unified School District

Elizabeth Franco

Centinela Valley Union High School District

Susan Ginder

Long Beach Unified School District

Nancy Gutierrez

Bassett Unified School District

Gabriel Hsu

Orange County Department of Education

Eric Jacklin

Riverside Unified School District

Mayra Lomeli

Ontario-Montclair School District

Kina Mattoon

Walnut Valley Unified School District

Amy McElwain

Pomona Unified School District

Steve Rodriguez

Whittier Union High School District

John Shook

Downey Unified School District

Erin Tarkhanian

Santa Clara County Schools’ Insurance Group

Larry Wilkie

Fontana Unified School District

**ASCIP STAFF**

Martha Espinoza

Senior Director, Risk Services

Laurie Bruneau

Director, Program Development

Martin Ronquillo

Director, Cyber Risk

Jennifer McCain

Senior Risk Services Consultant

**EX OFFICIO**

Fritz J. Heirich

Chief Executive Officer

**I. CALL TO ORDER**

**II. ROLL CALL – Felicia Williams, Clerk of Risk Control Committee**

**III. APPROVAL OF THE AGENDA**

**Action may be taken by the Risk Control Committee on any item listed on this Agenda.**

- A. Amendments
- B. Approval

**IV. MINUTES – May 16, 2024**

- A. Corrections
- B. Approval

**V. PUBLIC COMMENTS**

At this time, members of the public may address the Risk Control Committee regarding any item within its subject matter jurisdiction, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to five minutes per person and twenty minutes for all comments unless the Chairperson sets different time limits and is subject to the approval of the Risk Control Committee.

**VI. SENIOR DIRECTOR OF RISK SERVICES REPORT**

Martha Espinoza

**VII. INFORMATION AND DISCUSSION ITEMS**

- A. Cyber Risk Resources Update Martin Ronquillo
- B. ASCIP Member Library Risk Resources Update Jennifer McCain
- C. Learning Management System Update Martha Espinoza/Brad Bohler
- D. Wildfire Prevention Pilot Project Update Laurie Bruneau

**VIII. COMMITTEE MEMBER COMMENTS**

**IX. FUTURE MEETINGS**

February 20, 2025  
May 15, 2025

**X. ADJOURNMENT**

The next regular meeting of the Risk Control Committee will be held on Thursday, February 20, 2025.

**Americans with Disabilities Act**

The Alliance of Schools for Cooperative Insurance Programs (ASCIP) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation to participate in a public meeting of ASCIP shall be made to Fritz J. Heirich, Chief Executive Officer, ASCIP, 16550 Bloomfield Avenue; Cerritos, CA, (562) 404-8029.

**Public Record Inspection Location**

ASCIP, 16550 Bloomfield Avenue, Cerritos, CA 90703