

Spotlight



FEATURE ARTICLE

How Prepared Is Your Campus?

Storms • Earthquakes • Cyber Events

For the month of October, join us in preparing to protect people, facilities, and learning. Assemble your team, practice your plans, and prepare for disruptions that can overlap.

OCTOBER 15 10:15 A.M. EARTHQUAKE PREP

Make Your ShakeOut Drill Count

Practice Drop, Cover, and Hold On campus-wide, then debrief and assign every correction.

EL NIÑO & WINTER STORMS PREP

Prepare Before the Rain Arrives

Line up response partners, clear drains, and check roofs, trees, and slopes before the first storm.

CYBERSECURITY AWARENESS MONTH

Strengthen Cyber Readiness

Require MFA, test your backups, and train staff to spot and report phishing.

Coordinate with local officials. Assign action owners. Follow up after every drill.

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How Prepared Is Your Campus?

Make Your Shake Out Drill Count

- Practice Drop, Cover, and Hold On. Include classrooms, offices, outdoor areas, and people who need assistance.
- Secure shelves, cabinets, and heavy objects. Keep exits and evacuation routes clear.
- Review student, staff, and visitor accountability, family reunification, and accessible evacuation procedures.
- Check emergency kits, radios, water, and first-aid supplies. Identify alternate locations if buildings are unsafe.
- Debrief the drill: What worked? What needs attention? Assign each correction an owner and completion date.



Strengthen Cyber Readiness

- Review vulnerabilities, update systems, and require multifactor authentication. Remove access that is no longer needed.
- Maintain protected backups and test recovery of critical systems and records.
- Train staff to recognize and promptly report phishing. Verify unusual payment or password requests through a trusted contact.
- Practice a tabletop scenario with IT, administration, business services, and communications.
- Plan for outages affecting payroll, attendance, phones, and learning. Keep offline response contacts and alternate communication methods.

EL NIÑO & WINTER STORMS: Prepare Before the Storm Arrives

Take steps before the storm arrives to prepare your campus for winter storms:

- Assemble roof inspectors, arborists, landscapers, and response partners. Confirm after-hours contacts and emergency availability.
- Clear gutters, roof drains, downspouts, and catch basins. Inspect flashing, repair leaks, and address known flooding hot spots.
- Check trees, slopes, irrigation, and construction areas. Keep runoff routes open and protect unfinished work.
- Stage barriers, absorbent materials, and warning signs. Monitor forecasts and keep people away from flooded areas.
- Review water shutoffs, protect equipment and records, and document conditions. Prepare your campus and your home.



**DON'T LET RAIN WASH
AWAY YOUR PROGRESS**



Cover materials, secure
unfinished roofs, and
protect active projects
before storms hit.

Preparedness is a year-round effort.

Need help with your school or community college's plans? Contact your dedicated Risk Services Consultant.

ALLIANCE OF
SCHOOLS FOR
COOPERATIVE
INSURANCE
PROGRAMS

SAFETY SPOTLIGHT



The most effective safety programs are the ones that become part of the school's culture — not just a response to incidents, but a daily commitment to every person on campus.

